

# Caltex AGM and coronavirus (COVID 19)

Caltex Australia Limited's (Caltex) annual general meeting (AGM) is due to be held on Thursday 14 May 2020 in Sydney's CBD.

**As a result of the uncertainty and potential health risks created by the rapidly evolving coronavirus (COVID 19) pandemic, Caltex encourages shareholders to consider lodging a directed proxy in advance of the meeting rather than planning on attending the meeting in person.**

Please note that food and refreshments will not be served at the AGM.

If you wish to lodge your proxy, please follow the steps on your enclosed personalised proxy form and lodge it by 10.00am (Sydney time) on Tuesday, 12 May 2020.

Shareholders may also lodge questions in advance of the meeting by visiting [www.votingonline.com.au/caltexagm2020](http://www.votingonline.com.au/caltexagm2020) to submit a question electronically or emailing [caltex@boardroomlimited.com.au](mailto:caltex@boardroomlimited.com.au) by no later than 5.00pm (Sydney time) on Thursday, 7 May 2020. As many of the most frequently raised questions as possible will be covered in the Chairman's address, which will be lodged to the ASX prior to the meeting.

The live webcast of the AGM will be available to view on our website. Shareholders will also have the opportunity to ask Directors questions online during the meeting. More information regarding participating in the AGM online is detailed in the Caltex AGM User Guide available on the Caltex website at [www.caltex.com.au](http://www.caltex.com.au).

Any shareholders who may still wish to physically attend the AGM should be mindful of government warnings and recommendations and monitor Caltex's website and ASX announcements for any updates about the AGM. If it becomes necessary or appropriate to make alternative arrangements for the holding or conducting of the meeting, we will make further information available via the ASX at [asx.com.au](http://asx.com.au) (stock code: CTX) and on our website at [www.caltex.com.au](http://www.caltex.com.au).