



Division	Fuels and Infrastructure
Type	Plan
Title	Pollution Incident Response Management Plan (PIRMP) Newcastle Terminal

Pollution Incident Response Management Plan

Newcastle Terminal REDACTED VERSION

1. INTRODUCTION

The Pollution Incident Response Management Plan (PIRMP) has been prepared for Ampol Australia Petroleum Pty Ltd - Newcastle Terminal (EPA Licence No 452), to set out specific requirements for achieving compliance with the relevant requirements introduced in the Protection of the Environment Legislation Amendment Act 2011 (POELA Act, 2011) related to timely notification and management of the pollution incidents causing “material harm”.

2. OBJECTIVES

The objectives of this PIRMP are to:

1. ensure comprehensive and timely communication about the pollution incident to:-
 - Ampol and sub-contractor personnel;
 - Environmental Protection Authority;
 - NSW Ministry of Health;
 - SafeWork NSW;
 - Fire and Rescue NSW;
 - Newcastle Government Agency;
 - Wider community outside the facility who may be affected by the impacts of the pollution incident.
2. minimize and control the risk of pollution incident at the facility through
 - Identification of risks;
 - Development of planned actions ;
 - Implementation and close out of the planned actions in a timely manner
3. ensure that the plan is implemented by
 - trained personnel with responsibility for implementing the plan;
 - regular testing for accuracy, currency and suitability

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3. DEFINITIONS

Pollution Incident

An Incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur.

It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

Material Harm

- a) *Harm to the environment is material if:*
- I. It involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or*
 - II. It results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and*
 - III. loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.*

For the purposes of this definition, it does not matter that harm to the environment is caused only in the premises where the pollution incident occurs.

Environment means:

components of the earth, including:

- (a) land, air and water, and*
- (b) any layer of the atmosphere, and*
- (c) any organic or inorganic matter and any living organism, and*
- (d) human-made or modified structures and areas,*

and includes interacting natural ecosystems that include components referred to in paragraphs (a)–(c).

EPA means:

the Environment Protection Authority constituted by the Protection of the Environment Administration Act 1991

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A premise includes:

A building or structure, or (b) land or a place (whether enclosed or built on or not), or (c) a mobile plant, vehicle, vessel or aircraft.

Pollution means:

- (a) water pollution, or (b) air pollution, or (c) land pollution.

Activity means:

An industrial, agricultural or commercial activity or an activity of any other nature whatever (including the keeping of a substance or an animal).

4. TYPES OF INCIDENTS TO BE NOTIFIED

Only those incidents which occur in the course of an activity so that material harm to the environment is caused or threatened are to be reported.

Note on exclusions:

- (a) Definition of “Pollution Incidents” excludes **Noise**;
- (b) **Odour is not required to be reported** as a Pollution Incident under Part 5.7, s.148 (7) of Protection of the Environment Operations (POEO) Act 1997.
- (c) A person is not required to notify an incident if the incident is an ordinary result of action required to be taken to comply with an Environment Protection Licence, an Environment Protection Notice or other requirement of or made under this act (s.151 of POEO Act, 1997).

5. NOTIFICATION RESPONSIBILITY

The Newcastle Terminal Operations Manager (TOM) or National Environment Manager, Distribution has primary responsibility for calling the Agencies identified in the Key Contact List in Table 9.1. Responsibilities for statutory reporting are identified in the Ampol *Incident Notification and Investigation Standard* (CD3824).

As indicated in Section 5.0 of the Emergency Response Plan for Newcastle Terminal, the Terminal Operations Manager (TOM) is responsible for ensuring that all site personnel are properly trained in their roles and responsibilities with respect to execution and maintenance of this plan. This responsibility extends to all third

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parties entering the site, including contractors, tanker drivers and visitors whose emergency response training shall take place via the site induction.

Following the initial notification, the Terminal Operations Manager (TOM) is responsible for consulting with the Emergency Services, Support Agencies, external authorities, and neighbouring premises in matters relating to this plan.

All site based personnel are responsible for being familiar with this PIRMP, and in particular, being fully conversant with the actions expected of them in the event of an emergency.

6. DESCRIPTION OF ENVIRONMENTAL HAZARDS

The Newcastle Terminal Environment Management System (EMS), in the form of their Operational Environmental Management Plan (OEMP) (CD1640) has been developed to meet the environmental management system requirements of ISO14001: EMS.

As part of the OEMP, the Newcastle site has identified the environmental aspects and impacts of its activities and has documented these in site specific environmental risk register, called the Newcastle Terminal Environmental Aspect and Impact Risk Register. This register includes the aspects, risks and controls associated with the terminal operations, tank maintenance, and remediation project works. Identified control improvements are also included in the register, as needed.

These Registers are reviewed bi-annually, following an incident impacting environmental performance when controls were found to be inadequate and/or when there are changes to operational activities. Following are some of the environmental hazards identified:

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Table 6-1 Potential Environmental Hazards - Pollution Event

Potential Initiating Conditions/ Events	Potential Risk Scenario	Remarks
<p>In operational areas: Unauthorised hot work generating spark</p> <p>Sparks from unauthorised use of electrical equipment</p> <p>petrol driven vehicles in high risk areas</p>	Fire and explosion	<p>The scale, extent, duration and nature of the material relating to each of the identified risks will likely determine if the consequence is causing or has the potential to cause material environmental harm.</p> <p>Licence Exceedances are not included in this plan as these are reported as per the licence reporting conditions and in the "Annual Return".</p>
<p>Failure of plant and equipment e.g. connections, valves.</p> <p>Loss from stored chemicals and products</p> <p>Procedural lapses/errors - spills</p>	Loss of Containment to land or water - examples are uncontrolled releases of hydrocarbons waste	
<p>Failure of plant and equipment e.g. connections, valves.</p> <p>Stored chemicals and products loss – container failure</p> <p>Procedural lapses/errors</p>	Oil/product spill requiring response	
<p>Failure of plant and equipment e.g. loading arms, during product discharge</p> <p>Procedural lapses/errors by Ampol employee</p>	Oil/product spill requiring response	
<p>Vehicle collision</p> <p>Procedural lapses/errors – Ampol employee or contractor</p>	Equipment damage resulting in an uncontrolled release	
<p>Off-site Sub Station failure</p> <p>black out following lightning strike</p>	Failure of power system	
Collision with third party vehicle	Tanker truck accident (offsite)	

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Potential Initiating Conditions/ Events	Potential Risk Scenario	Remarks
Truck roll over during travel or following collision		

Table 6-2 Potential Human Health Hazards - Pollution Event

Potential Initiating Conditions/ Events	Potential Receptors	Exposure Pathways
Fire – generating smoke and vapours Loss of containment impacting surface waters	Site personnel	Ingestion and dermal contact with contaminated surface water; groundwater; vapour inhalation
Fire – generating smoke and vapours Loss of containment impacting surface waters Intercepted product lines during trenching	Maintenance workers and excavation workers at, and in the vicinity of, the site	Ingestion and dermal contact with groundwater Ingestion and dermal contact with contaminated soil Vapour inhalation in trenches and pits
Loss of containment impacting surface waters and groundwater	Adjacent Commercial or Residential Site Users	Ingestion of groundwater and vapour inhalation
Loss of containment impacting surface waters and groundwater	Surface Waters (Newcastle Peninsula)	Lateral migration of contaminants in shallow groundwater

7. INVENTORY OF POLLUTANTS

Newcastle Terminal receipts, stores, handles and distributes a large number of fuel products and fuel additives, and has a comprehensive system for safe handling of such materials. The site uses this system that includes amongst others,

- Dangerous Goods and Hazardous Substances Manifest and Notification Procedure

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- Safety Data Sheets for Ampol Fuel Products and other chemical agents stored on site
- procedures for the approval of new chemicals on site
- procedures for safe storage, use and disposal of these materials

In addition, to meet the requirements of Acts other than the environmental legislation, updates of the Dangerous Goods and Hazardous Substance Manifest and List are undertaken and provided to NSW SafeWork Authority.

The Newcastle EP Annex – Manifest (CD5738) as well Section 4.4 of the Newcastle Terminal ERP provides a list of Hazardous Chemicals and Manifest.

8. COMPREHENSIVE EMERGENCY RESPONSE PLAN

The Newcastle site is staffed 24 hours a day, 365 days a year by an experienced Operations team who undertake regular patrols around the site, as part of their duties. There are a number of early detection systems installed on tanks, piping and other storage units to monitor flow movements and tank fill rates. These systems include:

- Tank gauging
- High and high-high level alarms
- Independent tank over-fill alarms with emergency isolation valves (EIV's)
- Lower Explosive Level (LEL) monitors/alarms in bunds
- CCTV and flame detectors on tank tops - images back to Terminal Control room
- Monitoring and alarms for uninitiated tank fill (and flows to/from or in incorrect direction)
- Scully System – “Over Fill” Protection

The Newcastle Terminal operates a comprehensive Emergency Response Plan (ERP) – CD3282, in line with the requirements of the Ampol Group Emergency Management Standard (CD3158).

The ERP describes:-

- various procedures to be followed or complied with in an emergency;
- available response equipment & safety gear;
- outline of the teams of trained people to support the implementation of the ERP.

To date the ERP has been successful in protecting and minimizing impacts on the environment. Regular exercises are carried out and changes to the plan are made as required to incorporate learning from the exercises.

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The components of the Emergency Response Plan and this PIRMP are cross-referenced to the relevant sections of the Environment Operations Act 1997 and POEO (General) Regulation 2009 –refer to Appendix B.

To assist in an emergency situation, Ampol operates a centralised emergency response service through the 24/7 ERS Provider (IXOM), referred to as the Ampol Emergency Hotline. This is a **24 HOUR, 7 DAYS per week emergency response unit**.

The 24/7 ERS Provider Service has been contracted by Ampol to:

- provide a single point of contact with all appropriate Ampol response staff, on a 7 day/24hour basis
- ensure contact is established with all appropriate Emergency Services
- ensure Ampol management and appropriate crisis management personnel are notified
- provide specialist response /first aid /technical advice (e.g. safety data sheet information)

The Ampol Emergency Hotline will be used by employees to ensure that all relevant staff and authorities are notified.

The Ampol Emergency Hotline contact number is (toll free):

1800 033 111

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9. CONTACT DETAILS OF THE RELEVANT AUTHORITIES TO BE NOTIFIED OF POLLUTION INCIDENT

Table 9-1 KEY EXTERNAL CONTACT INFORMATION

Mandatory Government Agencies to Contact in Priority Order – Request a Call Reference No.			
Whether there is threat to human health or property or not			
Name	Description	Main Contact/s	Person Responsible
IXOM ERS & Duty Manager	24hr Emergency Advice	1800 033 111	NCT Operations Coordinator
Fire	Local Command	000	
Police	Local Command	000	
Ambulance	Regional Command	000	
Fire (Incidents NOT requiring Fire Units)		1300 729 579	NCT Operations Mgr.
EPA (our licence no. 452)	Duty Inspector	131 555	Nat. Environment Mgr. Distribution or Safety Team Rep.
Ministry of Health	Public/Enviro Health Officer	4924 6477	
SafeWork NSW	Duty Officer	131 050	
Newcastle City Council	Enviro / Fire Safety Officer	4974 2000	
Other Emergency & Regulatory Agencies if Required			
Poisons Information	24hr Call Centre	13 11 26	NCT Operations Coordinator
Solberg Backup Foam	Emergency Line	1800 802 902	
Davidson Trahaire Corpsych	Employee Assistance	1300 360 364	
Hunter Water Corporation	Emergency Duty Personnel	1300 657 000	
Newcastle Mutual Aid Group			
BP Newcastle Terminal Manager	Cnr. Hannell & Elizabeth St CARRINGTON 2294	0422 414 618 0428 115 068	NCT Operations Coordinator
NSW Port Authority	Port Services (Duty) Mgr. Boats & Watercraft	4985 8287 4985 8281	
Port of Newcastle (Private)	Private port operator	49293890	
Stolthaven Australia(24 hours/7 days)	Lot 2 Steelworks Road Mayfield NSW 2304 Duty Officer (24/7) Site Manager (24/7)	0418 736 974 0498 762 177	
Cargill Australia	40 Heron Road Kooragang Island NSW 2304 Site Manager (24/7) Senior Operator (24/7) Terminal Manager (M-F)	(02) 4928 3875 0417 2521 28 0417 252 128	

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Park P/L (Park-Fuels)	10-13 Greenleaf Road, Kooragang Island NSW 2310 Operations Manager(24/7) Terminal Manager	(02) 4920 1344 0438 520 537 0494 415 406	NCT Operations Coordinator
External Resources			
CHUBB emergency foam supplies	24 hours	1800 099 255	NCT Operations Mgr. or Operations Coordinator
Cleanaway	Spill Response	1800 774 557	
Hancock & Owen	Spill Response	0418 683 086	

Table 9-2 KEY INTERNAL CONTACT INFORMATION

Position	Name	Phone	Mobile
Primary Emergency Numbers			
Emergency Services	24 hour emergency services call out		000
Ampol Emergency Response (Duty Manager)	IXOM ERS – 24 hours		1800 033 111
Ampol Management			
Newcastle Terminal Operations Manager		(02) 4902 9335	0475 624 913
Newcastle Terminal Operations Specialist		(02) 4902 9329	0410 659 023
Ampol AMT Duty Manager			1800 033 111
General Manager - Distribution			0412 487 917
Head of Terminals Australia			0499 486 492
OE Manager, Infrastructure.		(03) 9287 9528	0418 591 359
WHS Business Partner - Distribution			0497 643 118
Senior Safety Specialist		(02) 8543 8545	0468 970 780
National Environment Manager, Distribution		(02) 9668 1093	0478 303 105
Senior Environment Management Systems Specialist, Distribution		(02) 8543 8591	0407 959 572
Corporate Risk Advisor			

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Senior Manager - Communications		(02) 9250 5398	
Distribution Emergency Response Specialist			
Newcastle Community Engagement Manager		community@ampol.com.au	(02) 8543 8556

Notes:

*Certain Ampol employees' names and their "out of work" contact details have been blocked out, in line with Ampol Privacy requirements. In all instances, please call the Ampol Emergency Response (Duty Manager) on **1880 033 111***

9.1 Community

Consultation with community members during and/or after a reportable pollution incident will be undertaken in accordance with this PIRMP. The police will generally take on the role of interfacing with site neighbours but may require the assistance of Ampol personnel.

Advice around evacuation and other actions, remain the responsibility of emergency services and the community is advised to always follow their directions.

In the days following a pollution incident, appropriate platforms are to be considered for implementation to communicate further with the community. These include but are not limited community drop-in centre, door knocking and the distribution of community updates via letterbox drop. The community may also contact the Terminal via the dedicated 24hour hotline on 1800 719 669 or community@ampol.com.au

A list of contact details for neighbouring sites is available on site and incorporated in the site's emergency response management plan.

9.2 Incident Risk Ranking

Table 9-4 - Incident Risk Ranking below, provides a list of products stored at Newcastle Terminal and the need for early warning, depending on the nature of the incident. Early warning requirements for neighbours are included. Where the likely impact on Neighbours is rated Medium or High, action must be taken to advise neighbours of the incident. The Police shall inform affected neighbours and adjacent businesses. In their absence, or at their request, the Terminal Emergency Controller or their delegate, shall inform affected neighbours and adjacent businesses.

Table 9-4 Incident Risk Ranking

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Chemical	Chemical Hazard?	Need for Early Warning	Potential Hazards Identified	Level of	Likelihood	Priority	Impact on Neighbour
Unleaded petrol, Premium/ Unleaded Petrol	Yes	Yes	• Release to ground;	M	L	M	L - M
			• Release into stormwater;	H	L	H	H
			• Vapour cloud; odour	H	L	H	H
			• Ignition – explosion, fire, smoke	H	L	H	H
Diesel	Yes	Yes	• Release to ground;	M	L	M	L- M
			• Release into stormwater;	H	L	H	H
			• Ignition – fire, smoke	M	L	H	M
Ethanol	Yes	Yes	• Release to ground;	M	L	H	L-M
			• Vapour cloud; odour	H	L	H	H
			• Release into stormwater;	H	L	H	H
			• Ignition – fire, smoke	H	L	H	H
PULP Diesel Additive	Enviro	Yes	• Release to ground;	M	L	M	L-M
			• Release into stormwater;	H	L	H	H
			• Ignition – fire, smoke	L	L	M	H
Low Flash Slops	Yes	Yes	• Release to ground;	M	L	M	L-M
			• Release into stormwater	H	L	H	H
			• Vapour cloud; odour	H	L	H	H
			• Ignition – explosion, fire, smoke	H	L	H	H
Oily Water Sewer	No	Yes	• Release to ground;	M	L	M	L
			• Release into stormwater;	M	L	H	H
	No	No	• Release to ground;	M	L	H	L
Trade Waste			• Release into stormwater	M	L	H	L
Fire Fight Foam	Enviro	No	• Release to ground;	H	M	L	L
			• Release into stormwater	H	L	M	L

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Chemical	Chemical Hazard?	Need for Early Warning	Potential Hazards Identified	Level of	Likelihood	Priority	Impact on Neighbour
Fire Water Tank	No	No	<ul style="list-style-type: none"> Nil 	L	L	L	L

9.5 Contact Details of Site Contact for Waste Transport Incident

In the event of a pollution event involving the transport of waste from the Newcastle site to a waste treatment facility (e.g. landfill), the Ampol Emergency Response Hotline (toll free) can be contacted to alert us of the incident and activate our response.

Title	Direct
Ampol Emergency Response Hotline	1800 033 111

10. RELEVANT INFORMATION TO BE GIVEN WHEN NOTIFYING

The relevant information to be given according to Section 150 of the POEO Act (1997) when notifying the incident to the regulatory authorities is as follows:

- Time, date, nature, duration and location of the incident
- Location of the place where pollution is occurring or is likely to occur
- The nature, the estimated quantity or volume and the concentration of any pollutants involved, if known
- The circumstances in which the incident occurred (including the cause of the incident if known)
- Action taken or proposed to be taken to deal with the incident, and any resulting pollution or threatened pollution, if known
- When the information relating to items c), d) or e) is not known at the time of verbal notification, this information must be provided once it becomes available

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11. PROCEDURES TO BE FOLLOWED

The relevant parts of the Ampol Newcastle Emergency Response Plan and its procedures would be activated for delivering this Pollution Incident Response Management Plan (PIRMP). If a pollution event occurs, the emergency controller will take actions according to the Newcastle Terminal Emergency Response Plan.

However, for completeness of the Pollution Incident Response Management Plan, the following additional information is presented:

11.1 Other Notification of Pollution Incidents

The EPA may, as per section 151A of the POEO Act (1997),

- direct the person verbally to notify such other persons of the incident as it requires;
- specify the manner and form of notification;
- direct that any initial verbal notification be followed by written notification.

11.2 Identification of Appropriate Regulatory Authority

Should a pollution incident occur, the National Environment Manager, Distribution will have the responsibility of determining the “Appropriate Regulatory Authority” (ARA). This, in turn, will determine the party or parties to be notified.

11.3 Notification of employees and other site personnel

All personnel on site (employees and contractors) will be informed immediately of a site emergency (which can include a “Pollution Incident”) via the Site Emergency Alarm or the Terminal public broadcast system.

Members of the Newcastle Terminal Local Emergency Response Team (LERT) and other personnel involved with the implementation of the ERP related to the pollution incident are notified by phone or SMS as soon as the emergency has been identified.

11.4 Roles and Responsibilities

The roles and responsibilities defined in the Newcastle Terminal ERP are not in any way reduced by the preparation of this PIRMP.

The responsibilities specific to the PIRMP are included in the relevant parts of this report for clarity.

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11.5 Response Triggers

Triggers requiring a response or update of this PIRMP include:-

- Community complaints that warrant an update;
- Regulatory response or instruction;

Odour events are classified as Class B or A events, in accordance with Section 5.2 of procedure *Responding to Community Environmental Concerns* (CD2015).

12. AVAILABILITY OF PLAN

This PIRMP will be available on the Ampol Public Website and will be supplied free of cost to anyone requesting the plan in writing, generally within 14 days of the request being made.

This PIRMP is also referenced in the Newcastle Terminal ERP. Hard copies of the Plan will be retained at the Newcastle Terminal at:

NAME	LOCATION
Operations Coordinator	Operations Control Room
Gatehouse	Front Gatehouse
Terminal Operations Manager	TOM Office
Emergency Manifest Box	Newcastle Terminal Main Truck Entrance and Main Emergency Entrance, Hannell St

Soft copies will be stored in the Ampol Document Management System (DMS), with easy access via the Terminal Environment Key Information page. A redacted copy is also available on the *Environment* page of the Ampol Public website.

Details of this Plan will be made available to authorised personnel on request.

13. STAFF TRAINING

Staff training requirements of this PIRMP are included in Environmental Awareness Training which is provided to all Terminal personnel via the Ampol Learning Management System (LMS).

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The Newcastle Terminal Operations team constitute the *first responder* emergency response (ER) team and are instructed in the requirements of this plan as part of their ER training. The annual ER training program includes a pollution event scenario.

14. TESTING OF PLANS

The Newcastle Terminals Operations Manager has delegated responsibility for the regular testing of the PIRMP to the Newcastle Terminal Operations Specialist. This role is responsible for:

- arranging for this plan to be tested routinely once every 12 months and;
- the accuracy of the information contained within the plan checked and;
- confirming consistency with other related emergency response procedures developed in the preceding 12 months

A specific aspect of this Plan will be tested in a Desktop Exercise every 12 months, supported by concurrent field exercises/tests.

Note: Emergency response exercises – dates and scenario details held in Cintellate as a Meeting

This plan will also be tested,

- within one month of the occurrence of any “pollution incident”, or
- at the discretion of National Terminal Operations Manager. As a member of the Fuels and Infrastructure Leadership Team (FILT), to incorporate improvements to the effectiveness and workability of the plan as well as changes to responsibilities of the persons implementing this plan, for example, within one month of the occurrence of any “pollution incident”.

Any actions arising from the post emergency debrief will be held in Cintellate and tracked to completion.

Note: The Newcastle Terminal ERP has its own testing plan and timelines for testing relevant equipment appropriately, as per Legislative Requirements, Australian Standards and International Standards where available and in that order.

If the testing requirements detailed in this section are also mentioned in the ERP, then they are to be regarded as the same, otherwise the testing requirements are to be regarded as over and above those listed in the Emergency Response Plan.

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15. PLAN REVIEWS AND UPDATES

Results of the tests will be used for incorporating:

- improvements to the effectiveness and workability of the plan;
- changes to responsibilities of the persons implementing and/or maintaining the plan;
- changes in contact details.

These changes will be incorporated into the Plan within 3 months of the ER tests taking place. A log of tests will be appended to this Plan, showing the dates, and a description of actions resulting arising from the post event debrief. A Log of Tests shall include details of who coordinated the ER scenario, the ER exercise date and learnings is included at the rear of this Plan in Appendix A.

A record on each ER exercise, including the names of personnel who participated in the ER exercise shall be held in Cintellate. All corrective actions and opportunities for improvement will be tracked to completion.

Note: The Newcastle Terminal ERP has its own testing plan and timelines for testing relevant equipment appropriately as per Legislative Requirements, Australian Standards and International Standards where available and in that order. If the testing requirements detailed in this section are also mentioned in the ERP then they are to be regarded as the same otherwise the testing requirements are to be regarded as over and above those listed in the Emergency Response Plan.

The Fuels and Infrastructure Environmental Management Systems (EMS) Specialist has delegated responsibility for maintaining this plan. Plan versions will be managed in accordance with the Ampol Document Management System (CD4187).

Table 15-1 Plan Updates

Version Number & Date	Updates/Changes/Inclusions	Responsible Person
Version 1.0 2016	New document	Pam Meers
Version 2.0 Nov 2018	Review – currency of operational details, phone numbers, test exercise dates	Amanda Basten
Version 3.0 Feb 2020	Training exercise at BMT- involving KNT, BMT and NCT ER Leads. PIRMP scenario and document review by ASBG – Andrew Doig Review of phone numbers – currency of operational details, phone numbers, test exercise dates	Paul Baker Amanda Basten Jos Kusters

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Version Number & Date	Updates/Changes/Inclusions	Responsible Person
Version 4.0 August 2021	<p>Plan revised -, in line with changes to the PIRMP template for the three (3) NSW terminals</p> <p>Additional details of conditions or events that could or would increase likelihood of hazards occurring</p> <p>Specify who is responsible for testing of plan and schedule</p> <p>Inclusion of new Section 15 called <i>Plan</i></p> <p><i>Revised</i></p> <p>Inclusion of a stormwater drainage diagram & new diagrams:</p> <ul style="list-style-type: none"> • ELP Identification Points • DG Depot locations 	<p>Jason Cosgrove</p> <p>Amanda Basten</p> <p>Jos Kusters</p>
09 Sept 2022	<p>Annual review of Plan.</p> <p>Update to include latest Emergency training events where the PIRMP was activated.</p>	<p>Jason Cosgrove</p> <p>Amanda Basten</p> <p>Jos Kusters</p>
21 August 2023	<p>Annual review of Plan after Fire/Loss of Containment Scenario.</p> <p>PIRMP Desktop Exercise</p> <p>Update includes the revised Ampol Internal Contact list and the latest Emergency training events where the PIRMP was tested.</p>	<p>Steve Russell</p> <p>Paul Hobbs</p> <p>Amanda Basten</p> <p>Jos Kusters</p>

16. REPORTING

An incident debrief and incident investigation report will be prepared following any Incident which triggers this PIRMP. In such instances, Ampol will appoint a Lead Investigator who will report to the designated incident owner, under Legal Privilege if required.

Where the report identifies gaps and/or opportunities for improvement, all such recommended changes will be incorporated into in the Plan. The Newcastle Terminal Operations team and any other affected/interested parties will be informed of any Plan changes.

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Diagrams

- Diagram 1. Site and Surrounding Land Use - Newcastle Terminal Site
- Diagram 2. Site Plan
- Diagram 3. Newcastle Terminal Layout and Environment Protection Licence –
EP Identification Points
- Diagram 4. Newcastle Terminal Stormwater Draining System
- Diagram 5. Manifest Site Plan

Appendices

- Appendix A. Log of Plan Tests
- Appendix B. Newcastle PIRMP and ERP Alignment with Environment Operations Act 1997 and POEO (General) Regulation 2009

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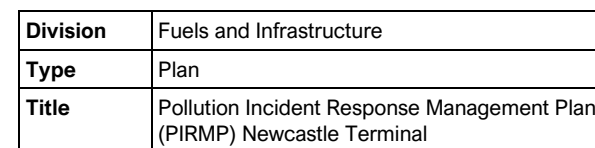
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Diagram 1. Site and Surrounding Land Use - Newcastle Terminal Site



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PRODUCT TANK SCHEDULE

TANK	PRODUCT	CLASS	CAPACITY L	ROOF TYPE
1	ALPINE DIESEL	C1	340000L	CONE
16	PETROL ADDITIVE	N/A	400L	HORIZONTAL
181A	OUT OF SERVICE	N/A	BL	CONE
181B	OUT OF SERVICE	N/A	BL	CONE
181C	OUT OF SERVICE	N/A	BL	CONE
181D	OUT OF SERVICE	N/A	BL	CONE
181E	OUT OF SERVICE	N/A	BL	CONE
181F	OUT OF SERVICE	N/A	BL	CONE
181G	OUT OF SERVICE	N/A	BL	CONE
181H	OUT OF SERVICE	N/A	BL	CONE
181I	OUT OF SERVICE	N/A	BL	CONE
181J	OUT OF SERVICE	N/A	BL	CONE
181K	OUT OF SERVICE	N/A	BL	CONE
181L	OUT OF SERVICE	N/A	BL	CONE
181M	OUT OF SERVICE	N/A	BL	CONE
181N	OUT OF SERVICE	N/A	BL	CONE
181O	OUT OF SERVICE	N/A	BL	CONE
181P	OUT OF SERVICE	N/A	BL	CONE
181Q	OUT OF SERVICE	N/A	BL	CONE
181R	OUT OF SERVICE	N/A	BL	CONE
181S	OUT OF SERVICE	N/A	BL	CONE
181T	OUT OF SERVICE	N/A	BL	CONE
181U	OUT OF SERVICE	N/A	BL	CONE
181V	OUT OF SERVICE	N/A	BL	CONE
181W	OUT OF SERVICE	N/A	BL	CONE
181X	OUT OF SERVICE	N/A	BL	CONE
181Y	OUT OF SERVICE	N/A	BL	CONE
181Z	OUT OF SERVICE	N/A	BL	CONE
182	LOW FLASH SLOPS	3	420000L	INTERNAL FLOATING
191	DIESEL ADDITIVE	C1	1000L	CONE
214	SPULP	3	220000L	INTERNAL FLOATING
352	DIESEL	C1	300000L	CONE
378	ULP	3	120000L	FLUATING
442	PULP	3	140000L	INTERNAL FLOATING
508	SLOPS	3	100000L	HORIZONTAL
428	OUT OF SERVICE	N/A	BL	HORIZONTAL
4	DIESEL	C1	374000L	CONE
7	DIESEL	C1	240000L	CONE
7949	ETHANOL	3	220000L	INTERNAL FLOATING
7978	BIO-FUEL 9800	C1	47000L	CONE
7979	OUT OF SERVICE	N/A	BL	INTERNAL FLOATING
7972	OUT OF SERVICE	N/A	BL	INTERNAL FLOATING

BUILDING SCHEDULE

MARK	DESCRIPTION
1	OFFICE BUILDING
2	GATEHOUSE
3	TANK TRUCK LOADING RACK
4	DRUM STORE
5	PIPELINE CONTROL ROOM
6	-
7	FITTERS WORKSHOP
8	-
9	INTERCEPT PIT
10	FIRE PUMP HOUSE
11	-
12	WESTERN FILL STAND
13	RECEIVING / SHIPPING STATION
14	REC-A & REC-B
15	VAPOR RECOVERY UNIT
16	ABULUE LOADING

DETAILS OF PIPELINES IN & OUT OF TERMINAL

PIPE LINE	SHRTER	FROM	TO	PRODUCT	W/PL	TEMP
A	380	PURIFICATION PUMP STATION	NEWCASTLE TERMINAL	MULTI	1000	AMBIENT
B	380	NEWCASTLE TERMINAL	S.P. TERMINAL	MULTI	1000	AMBIENT

LEGEND

- PRODUCT PIPING
- DENSE PIPEWORK AREA

NOTES

ALL PRODUCT LINES IN & OUT OF THE TERMINAL ARE REPRESENTED ON THIS DRAWING.

THIS PLAN SHOWS CURRENT AS OF 10/01/01. ANY CHANGES SHOULD BE NOTED & THIS PLAN UPDATED ACCORDINGLY.

GENERAL USE ONLY

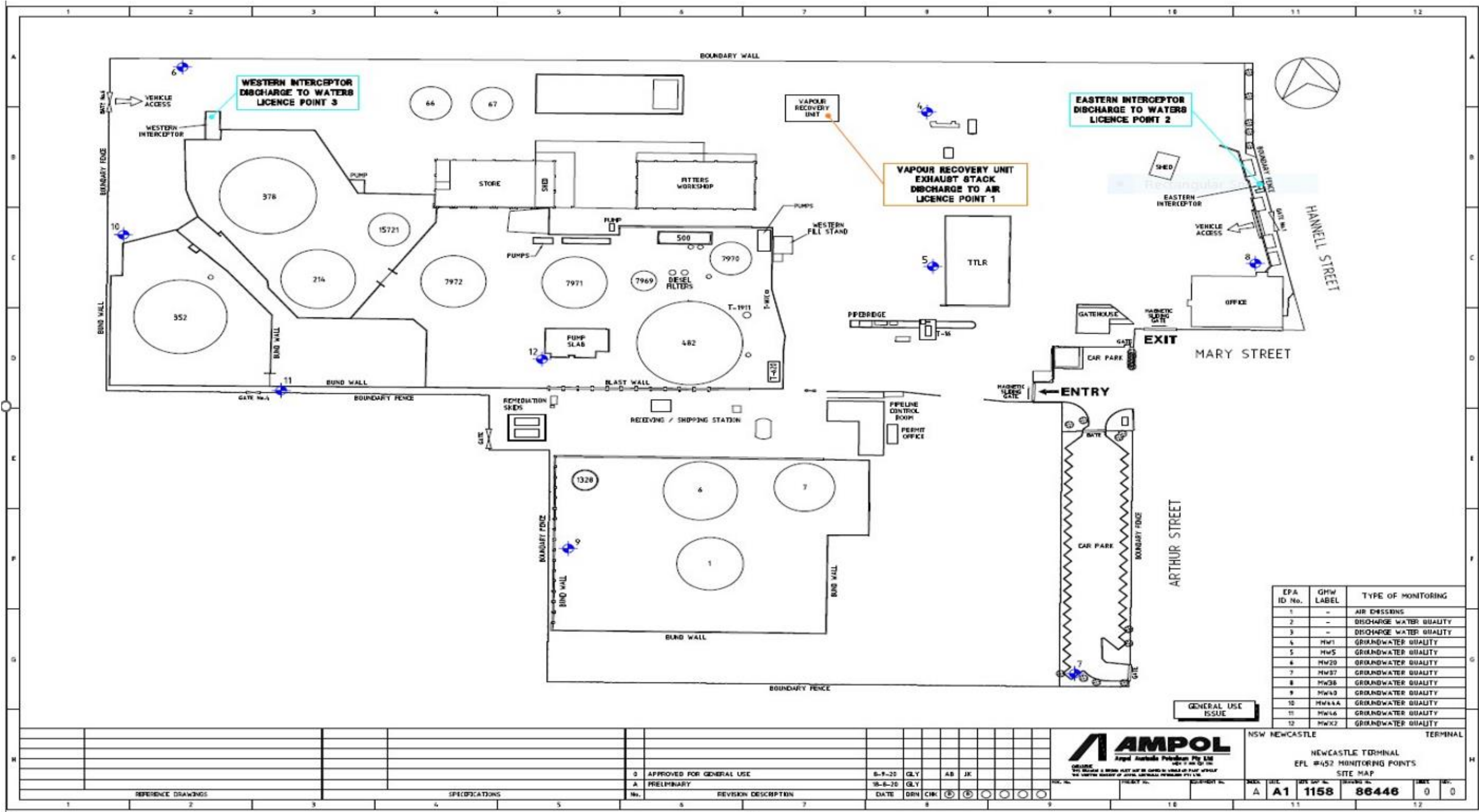
NEWCASTLE TERMINAL TANK & BUILDING SITE PLAN

DATE: 10/01/01
DRAWN BY: A1
CHECKED BY: A
SCALE: 1:1000
PROJECT NO: 73503



Division	Fuels and Infrastructure
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Diagram 3. Newcastle Terminal Layout and Environment Protection Licence – EPL Identification Points

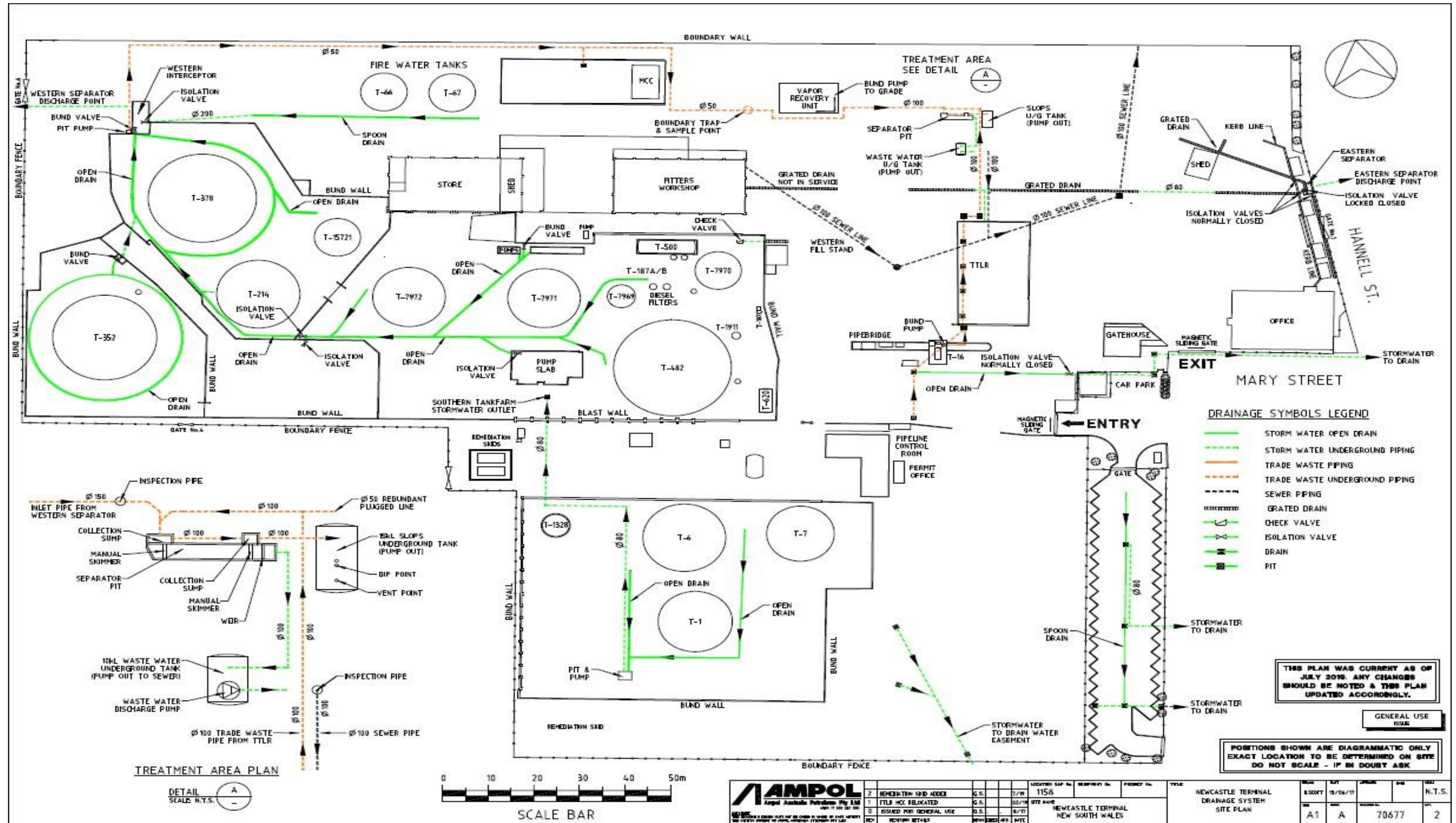


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Diagram 4. Newcastle Terminal Stormwater Draining System



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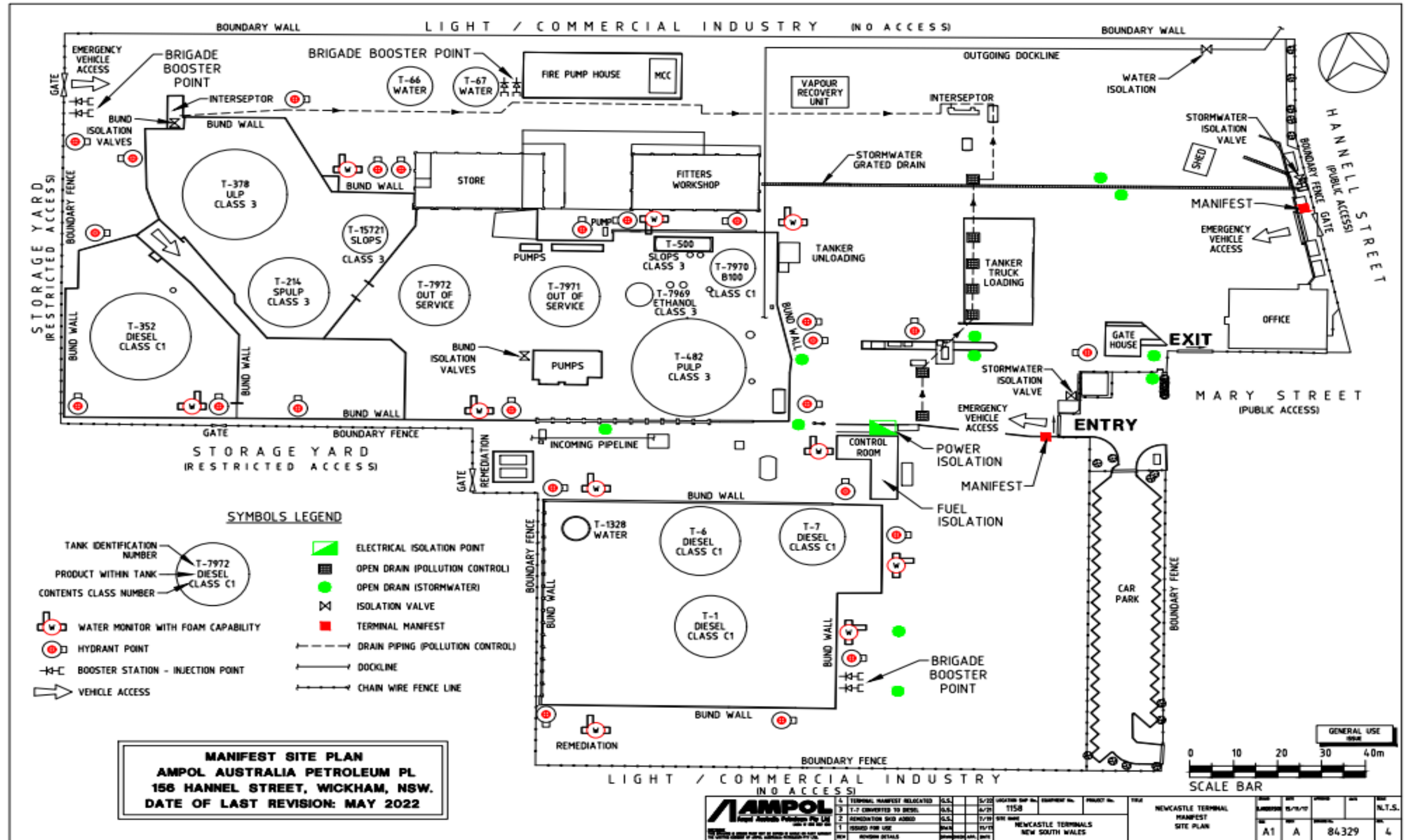
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Diagram 5. Manifest Site Plan



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Appendix A. Log of Plan Tests

Test Date	Coordinated By	Results	Actions Resulting
2013 Program			
4 September 2013.	Newcastle Operations Manager	Minor Desktop to check PIRMP Exercise completed successfully	Nil
2015 Program			
9 April 2015	Newcastle Operations Manager	Exercise successfully completed Scenario details not available	Administrative changes required
2016 Program			
30 May 2016	Newcastle Operations Manager	Exercise successfully completed Scenario details not available	Administrative changes required
2017 Program			
23 June 2017	Newcastle Operations Manager	Exercise successfully completed Scenario details not available	Administrative changes required
2018 Program			
31 July 2018	Newcastle Operations Manager	Exercise successfully completed Scenario details not available	Administrative changes required Updated Plan Test Log
2019 Program			
9 August 2019	Newcastle Operations Manager	Exercise successfully completed Scenario details in Cintellate	Administrative changes required
2020 Program			
25 Feb 2020 Half Day event: PIRMP Regulatory framework training conducted by A. Doig, ASBG and accompanying Scenario Exercise: Jet Fuel line LOC – localised pollution to soils	Amanda Basten, EMS Specialist	All NSW Terminals represented at the Training and the scenario exercise. Draft EPA Guideline discussed All PIRMP's will be revised (format and extra Maps) once the EPA Guideline is published	Change to the contact details for Bayside Council: Now 1300 581 299 Updated Test Log details Revised & new diagrams <ul style="list-style-type: none"> Revised Emergency Services ELP Identification Points DG Depot locations
24 Sept 2020	Newcastle Operations Manager	Joint Exercise with FIRE NSW successfully completed Scenario details in Cintellate	New PIRMP Template will incorporate EPS guideline
31 March 2021	Newcastle Operations Manager	Desk Top Exercise - Truck Loss of Containment (Diesel) in TTLR Test currency of ER Card and test Ops team actions during and after such an event	Review NCT BCP Review Traffic Mgmt Plan update phone numbers- new TOM and PIRMP

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Test Date	Coordinated By	Results	Actions Resulting
3 November 2021	Newcastle Operations Manager	<p>Joint desktop emergency response exercise with Wickham Self Storage (WSS) Building Manager (adjacent to the western boundary of the terminal). Included discussion re containment of potential fire water and other possible contaminants.</p> <p><u>Scenario:</u> Fire in the Wickham Self Storage yard.</p> <p><u>Test objectives:</u></p> <ul style="list-style-type: none"> test response capabilities of both sites. confirm accuracy of Newcastle Terminal's ERP & PIRMP. 	<p>Provide WSS Building Manager with NCT Coordinator contact details</p> <p>WSS Building Manager (or delegate) to inform NCT Ops when hot work planned to be performed.</p>
09 Sept 2022	Newcastle Operations Manager and Operations Specialist	Annual review of Plan.	Update to include latest Emergency training events where the PIRMP was activated
11 August 2023	Newcastle Operations Manager and Operations Specialist	<p>MEET-010755</p> <p>Fire/Loss of Containment Scenario.</p> <p>PIRMP Desktop Exercise involving the Newcastle Terminal Operations Coordinators</p> <p>Also called Spill Response Contractor (Transpacific) – response to 'test' call good.</p>	<p>Three actions arising:</p> <ul style="list-style-type: none"> Undertake additional FLT LOPs Purchase larger Spill Kits x 2 Review the Spills Response training package and arrange refresher training for the NCT team

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Appendix B

Newcastle PIRMP and ERP Alignment with Environment Operations Act 1997 and POEO (General) Regulation 2009

Section of Act	PIRMP Section Reference	Newcastle ERP (where relevant)
Environment Operations Act 1997		
153A	1.Introduction	3. Introduction
153C	5.Notification Responsibilities 8. Comprehensive Emergency Response Plan 9. Contact Details of Relevant Authorities to be Notified of Pollution Event <ul style="list-style-type: none"> Table 9.1: External Contact Information Table 9.2: Internal Contact Information Table 9.3: Neighbourhood Contact List 	7.0 Roles and Responsibilities 9.1 Notification of an emergency
153D	12. Availability of Plans	2.0 Distribution List
153E	14. Testing of Plans	6.10 Training, Testing, Exercises
153F	5.Notification Responsibilities 8. Comprehensive Emergency Response Plan 11. Procedures to Follow	8.3 Spills Containment & First Aid Resources 9.0 Response procedures 9.1 Notification of an emergency
POEO (General) Regulation 2009		
98C(1) (a)	6, Description of Environmental Hazards	5. Site Profile
98C(1) (b)	6, Description of Environmental Hazards <ul style="list-style-type: none"> Table 9.4 Incident Risk Ranking 	5.7 Major Incident Hazards 6.2 Risk Assessment
98C(1) (c)	8. Comprehensive Emergency Response Plan	Newcastle ERP (whole)
98C(1) (d)	7. Inventory of Pollutants	5.6 DG and Hazardous Materials 5.7 Major Incident Hazards
98C(1) (e)	<ul style="list-style-type: none"> Table 9.4 Incident Risk Ranking 	5.7 Major Incident Hazards 6.2 Risk Assessment

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Section of Act	PIRMP Section Reference	Newcastle ERP (where relevant)
98C(1) (f)	8. Comprehensive Emergency Response Plan	Newcastle ERP (whole)
98C(1) (g)	<ul style="list-style-type: none"> Table 9.2: Internal Contact Information 	6.7 Local Emergency Management Team 8.1 Emergency Contacts
98C(1) (h)	<ul style="list-style-type: none"> Table 9.1: External Contact Information 	6.6 Regional Emergency Management Team 6.7 Local Emergency Management Team 6.8 Incident Control 6.9 Emergency Operations Centre
98C(1) (i)	9.2 Community	6.8 Incident Control 6.9 Emergency Operations Centre 7 Local Emergency Management Team 7.1 Emergency Incident Command & Control 8.1 Emergency Contacts
98C(1) (j)	11.3 Notification of employees and other site personnel	7.1 Emergency Incident Command & Control 8.1 Emergency Contacts
98C(1) (k)	Diagrams 1, 2 and 4	5. Site Profile 5.2 Site Boundaries 5.3 Surrounding Land Use
98C(1) (l)	1. Comprehensive Emergency Response Plan	Newcastle ERP (whole)
98C(1) (m)	13. Staff Training	6.10 Training, Testing, Exercises
98C(1) (n)	Appendix A. Log of Plan Tests	11.4 Post Incident Assessment
98C(1) (o)	Appendix Y Document Stewardship	2.0 Distribution List

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98C(1) (p)	14. Testing of Plans	6.10 Training, Testing, Exercises 11.4 Post Incident Assessment
98D(1)	12. Availability of Plans	2.0 Distribution List
98D(2)	12. Availability of Plans	2.0 Distribution List
98E(1)	14. Testing of Plans 15. Reporting	2.1 Controlled Hard Copies 2.2 Electronic Copies
98E(2)	14. Testing of Plans	6.10 Training, Testing, Exercises

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